

## **WORMEGAY ADMISSIONS POLICY**

This Church of England Primary Academy which is part of the Diocese of Ely Multi-Academy Trust serves children living within the Parishes of Wormegay and Tottenhill. The school admits children in the September before their 5<sup>th</sup> birthday.

Parents who do not wish their child to attend full-time, may, in consultation with the school, take part-time places until statutory education begins, i.e. the term following the child's 5<sup>th</sup> birthday.

Our admission policy allows children to start school earlier than the law requires. However the law also allows parents to ask for their child to be admitted while the start date is delayed until later in the school year. Your child must start school by the beginning of the term following their fifth birthday and the place must be taken up by the start of the summer term. If you inform us that you wish to delay your child's entry the place will be held and will not be offered to another child.

The approved admissions number into the Reception Year is 7.

### **OVERSUBSCRIPTION CRITERIA – FIRST ADMISSIONS**

In the event of over-subscription, the Governors will give priority using the following criteria:-

1. Children for whom their Statement of Special Needs names this school.
1. Children in public care living within the catchment area.
2. Children who live within the catchment area and :
  - *Have a sibling attending the school at the time of their admission*
  - *Whose parents regularly attend Church ( at least twice a month) and express a wish for their child to attend a Church of England School*
  - *Have no sibling attending the school at the time of their admission*
3. Children who live outside the catchment area and :
  - *Have a sibling attending the school at the time of their admission*
  - *Whose parents regularly attend Church ( at least twice a month) and express a wish for their child to attend a Church of England School*
  - *Have no sibling or religious affiliation at the time of admission*

In the event of over-subscription the distance from home to school will be measured and the straight line used as the tie-break.

For the purposes of applying the over-subscription criterion, a sibling is here defined as a brother/sister living at the same address including a step brother/sister and children in foster care within a family unit.

Where parents have a shared responsibility for the child, each for part of the week, the home address will be considered to be the address that the child lives at for the majority of the week (including weekends). The school will expect evidence to support this, including the prime contact address held by the current school and which parent receives the child benefit in cases where the child spends an equal proportion of the week with both parents.

### **APPEALS PROCEDURE**

If, for any reason, your child has not been offered a place at this school, you may appeal in writing in the first instance to the Governing Body of the school. Further details will be provided at the appropriate time should it be necessary.

Prospective parents are very welcome to make an appointment to visit the school with their child/ren. Parents of accepted children will be notified of an evening meeting where details of the school and sessions when their child/ren can visit the Reception Class prior to entry, will be given. This will also provide an opportunity for parents to meet the Headteacher, Class Teacher and Classroom Assistant.

## **RUNCTON HOLME ADMISSIONS POLICY**

This Church of England Primary Academy which is part of the Diocese of Ely Multi-Academy Trust serves children living within the Parish of Runcton Holme. The school admits children in the September before their 5<sup>th</sup> birthday.

Parents who do not wish their child to attend full-time, may, in consultation with the school, take part-time places until statutory education begins, i.e. the term following the child's 5<sup>th</sup> birthday.

Our admission policy allows children to start school earlier than the law requires. However the law also allows parents to ask for their child to be admitted while the start date is delayed until later in the school year. Your child must start school by the beginning of the term following their fifth birthday and the place must be taken up by the start of the summer term. If you inform us that you wish to delay your child's entry the place will be held and will not be offered to another child.

The approved admissions number into the Reception Year is 10.

### **OVERSUBSCRIPTION CRITERIA – FIRST ADMISSIONS**

In the event of over-subscription, the Governors will give priority using the following criteria:-

1. Children for whom their Statement of Special Needs names this school.
2. Children in public care living within the catchment area.
3. Children who live within the catchment area and :
  - *Have a sibling attending the school at the time of their admission*
  - *Whose parents regularly attend Church ( at least twice a month) and express a wish for their child to attend a Church of England School*
  - *Have no sibling attending the school at the time of their admission*
4. Children who live outside the catchment area and :
  - *Have a sibling attending the school at the time of their admission*
  - *Whose parents regularly attend Church ( at least twice a month) and express a wish for their child to attend a Church of England School*
  - *Have no sibling or religious affiliation at the time of admission*

In the event of over-subscription the distance from home to school will be measured and the straight line used as the tie-break.

For the purposes of applying the over-subscription criterion, a sibling is here defined as a brother/sister living at the same address including a step brother/sister and children in foster care within a family unit.

Where parents have a shared responsibility for the child, each for part of the week, the home address will be considered to be the address that the child lives at for the majority of the week (including weekends). The school will expect evidence to support this, including the prime contact address held by the current school and which parent receives the child benefit in cases where the child spends an equal proportion of the week with both parents.

## **APPEALS PROCEDURE**

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