

21st October 2020

Dear Parents/Carers,

We would like to confirm that we have now secured new catering providers, CHARTWELLS, from Monday 2nd November 2020.

In order to ensure that we are fully functional with the new processes and the kitchens are thoroughly cleaned we are unable to offer any hot or cold lunches until Monday 16th November 2020. We confirm however that school pack lunches will still be provided to those who are entitled to Free School or Universal Free School Meals from Monday 2nd November 2020. Those parents have been contacted separately.

All lunches will need to be ordered **weekly** on a Wednesday morning for orders between the following Monday to Friday. Once these orders have been made, no changes will be possible. The price of a school lunch remains at £2.30 per child.

Please find attached a copy of the new hot and cold menu. If you would like your child/ren to have a school hot or cold dinner from Monday 16th November, please refer to week 1 on the menu and select your options. All requests must be made **via email** please to your schools office and need to be received by Wednesday 11th November, and every Wednesday thereafter.

If your child/ren have any allergies and require a special menu, you will be asked to complete a Medical Diet Request Form and an adapted menu will be offered. Please ask your school for a copy if required.

If you have any questions or concerns, please do not hesitate to speak to Mrs Swanscott or Mrs Fowl in your schools' office.

Thank you for your co-operation.



Mrs E Zeil
Headteacher

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